



ST. ANDREW'S
COLLEGE
Cambridge

Architecture Foundation Syllabus
2018 -2019



TABLE OF CONTENTS

DESCRIPTION	PAGE
Admission Policy	2
About the Programme	4
Programme Structure	4
Learning Environment	5
Assessment	6-7
Project Work	7
Is this programme for me?	8
Hours of Study	6
Student Support and Guidance	8
Teaching Staff	8
NCFE Accreditation	8
Certification	8
Summary of Syllabus	9
English	10
University Preparation Course	10
UCAS	10
Document Review	11

St. Andrew's College, Cambridge Admissions Policy

This policy concerns admissions of students applying for University Foundation courses and should be read in conjunction with the St. Andrew's College, Cambridge prospectus and other policies. The policy applies to all students.

Characteristics of St. Andrew's College, Cambridge

St. Andrew's College, Cambridge is a co-educational independent Sixth Form College and provides both boarding and on the odd occasion, day places, for approximately 160 students per academic year. It offers two-year A-Level program, one-year GCSE, Pre-A level and a ten month and seven-month Foundation program. It is a limited company owned by Mr. Mervyn Martin, David Martin and Hanna Claydon and run on a day-to-day basis by Mr. Mervyn Martin, Mrs. Hanna Claydon and the Principal Wayne Marshall. A percentage of the profit is reinvested in the college each year to improve the educational provision of the college.

St. Andrew's College, Cambridge is "international" in nature and is characterised by exceptional levels of academic and pastoral support at all stages. The age range is 14.5-21, although the college is pleased to admit a few older students each year according to their individual circumstances.

The main entry point is in September. However, students are also accepted in January when we offer an 18-month A-Level program and a 7 Month Foundation course. We have students wishing to join at other times of the year as late joiners. In such circumstances, applications will be considered by the Registrar/Principal on a case-by-case basis. Where possible, such late joiners are integrated into appropriate groups and receive supplementary tuition to facilitate the transition.

Admissions Criteria

Subject to real limits on student numbers imposed by boarding places, the availability of homestays and resources, the college will admit applicants who have the potential to achieve success through the curriculum offered. Applicants must:

- Demonstrate a strong commitment to further study and to the ethos of the college
- Satisfy the requirements for admission to an agreed program of study
- Agree to adhere to the Rules of the College

The college aims to welcome students from all backgrounds, irrespective of nationality, race, religion, gender, sexual orientation or disability. However, we are not able to cater for all kinds of disability due to the nature of the facilities and any such requirements or needs must be declared to the college from the beginning so that proper assessment can be made.

Selection Process

The selection process has three elements:

Application. Applications must be made in hard copy on the official college form, as provided with the prospectus or electronically via the website. In both cases the relevant supporting documentation must be provided before the application can be processed.

To comply with UK Border Agency requirements, students requiring visas must provide copies of school reports and references, transcripts and any examination certificates. The originals will have to be presented for scrutiny as part of their visa applications.

Interview. Interviews are conducted by a senior member of staff, usually the Registrar, and on occasions the Principal. There may also be input from relevant teaching staff and other members of the senior management team. The

purposes of the interview are to:

- Explain the academic, pastoral and extracurricular provision available at the college and provide advice on appropriate course choice.
- Assess the suitability of a prospective student for a place at St. Andrew's College, Cambridge and for his/her chosen courses. Entry criteria for courses are given at the end of this document.
- Provide an opportunity for a prospective student and parents / guardians / agents to look around the college.
- Provide advice about entry into Higher Education.
- Answer any questions a prospective student and parents / guardians / agents may have about the college.

Although we prefer to interview prospective students in person in Cambridge, it is not always possible for international students to attend. In such cases we will arrange to conduct Skype interviews on-line direct to the applicant, through the offices of an established agent or through any other portal that is workable and convenient for the applicant. If an interview is not possible, the college reserves the right to seek broader testimony to confirm an applicant's suitability for their intended course.

Testing and assessment (where required). The college undertakes testing and assessment with prospective students whose first language is not English. This is to determine their English and mathematic proficiency and to determine their ability to succeed with the academic demands of the courses they propose to take.

Disclosure. Parents or guardians / agents are required to disclose any known or suspected circumstances relating to their son/daughter from the beginning of the application process. These circumstances may relate to the following:

- The student's physical, mental or emotional health.
- The student's disability or disabilities.
- The student's learning difficulties.
- Any disciplinary issues at the student's previous school(s).

The college reserves the right to terminate the studies of a student for whom it becomes obvious that information pertaining to the above was withheld during the admissions process.

Registration and Enrolment

Offers and enrolment

On completion of the selection process, applicants will be advised of the outcome and, where appropriate, formal offers will be made. All offers will be conditional upon a satisfactory reference being obtained from a student's most recent school or college. Final enrolment will only be confirmed once all the necessary registration documentation and payments have been completed as detailed in the college's Terms and Conditions of Acceptance.

Grounds for rejection

The following list details possible grounds for not being offered a place at St. Andrew's College, Cambridge, but is not exhaustive:

- Insufficient academic ability for the program applied for.
- Exclusion from the previous school.
- Unsatisfactory reference.
- Unsatisfactory disciplinary or attendance record.
- Insufficient capacity to accommodate a student's entry point or chosen courses.
- Failure to provide the necessary supporting documentation and evidence in reasonable time.

The college will write to rejected applicants explaining the reasons for rejection, if requested.

Special circumstances

We recognise that a student's academic history can be affected by circumstances, for example: If he/she has been unwell when sitting examinations or tests or has been absent for any significant period from the previous school; If there are family circumstances such as divorce or bereavement; If the student's first language is not English; If the student has a disability or specific learning difficulties. Where appropriate, these factors will be considered, and the college may request additional information to be provided such as an Education Psychologist's report, medical certificates or samples of work to assist us in the assessment of the student's suitability.

English Requirement

Those students enrolled on Foundation courses and for who English is not a first language, will be required to achieve a minimum IELTS score of 5.0 for September and 5.5 for January. Students who cannot provide satisfactory evidence of a pass at this level or proof of English level by means of an internal test and interview will not be allowed to join St. Andrew's College, Cambridge.

Foundation Course Requirements

10 month Foundation program

The 10-month Foundation program is an intensive, fast-track program and is suitable for students who have already completed one or more years of A-Level study, or who have graduated with good grades from a high school system abroad. Applicants will have to demonstrate a good level of academic ability. A pass at Grade A*-C in GCSE/IGCSE English Language, IELTS 5.0 or the internal mechanism will be required for those students whose first language is not English.

About the Program

What is a Foundation course in Architecture?

A Foundation Architecture course is a further education qualification that brings together all previous experience and learning and helps the student to develop the skills to prepare them for Higher Education and the move towards a degree course at university. It is a flexible certified qualification that is tailored to meet the needs of universities but also considers a student's skills and potential. The Foundation Course places an emphasis on many aspects of the world of architecture and helps the student to work with materials and aspects of the subject never tried.

Program Structure

The Foundation Course is delivered over one year on a full-time basis.

In the first term of the program, you will be introduced to all the basic technical and creative skills you need to function effectively on the course. It is anticipated that students will be entering the program with a range of backgrounds and abilities and it is hoped that the first term will allow every individual an opportunity to level up their skill base where appropriate. Term two is focused on personal development. You will focus on self-initiated projects within a defined modular framework which culminates in the final term when you will produce an art and design collection which is exhibited in Regent Street.

The Foundation program has an architecture focus and within each part of the course you are introduced to aspects of art and design you are unfamiliar with.

After graduation you should have obtained the necessary skills to help you to move onto your chosen course at

university.

Learning Environment

The Foundation Course is studio based, through one to one and group tutorials. You have access to the relevant workshop resources to support the activity being delivered.

External visits for research, sourcing and observation, are integrated into the course and we take full advantage of the college's convenient location close to London and all its amenities.

Assessment

For full assessment criteria please see below.

All assignments are double marked and internally verified by a member of the course team.

Project Work

All the final assignments are either practical, i.e. answering a specific design brief responding to a given problem, or theoretical, i.e. have a written outcome.

They are designed to enable and encourage you to develop individual, creative, academic potential and demonstrate individuality and insight in problem solving.

Is this program for me?

If you are interested in: Art

Photography

Design

Textiles

Sculpture

Painting

Building and building design.

If you enjoy:

A challenging and innovative course of study Working with your peer group and members of staff

Being introduced to new concepts, ideas and techniques in Art. Learning about the current, contemporary and future art scene

Evaluating your working methods and challenging your practice by using new technology, such as digital photography...

If you want:

To experience a wide range of working methods relating to art and learn how to design and produce creative outcomes, the Foundation Course is for you.

The Program has a strong art and design bias. You learn to develop concepts and outcomes in a creative design / craft studio environment, with tutorial support from practitioners from all aspects of the art and design sector.

You are encouraged to undertake every practical task with reference to best practice; this is supported by trips to art galleries and shows.

You will undertake a personalised, self-directed program of study which is concentrated your own choice of subject. Opportunities to explore and define potential creative pathways are provided.

Throughout the course, you will be encouraged to formalise a personal approach to art and design, to develop as a confident, focused and resourceful design student.

It is the role of the personal tutor to provide support and advice on practical and personal issues, in addition to academic progress. If there are issues that need to be resolved, the personal tutor is the first person to go to.

Hours of Study per Week

Subject	Number of hours per week 10-month course - Architecture
Sculpture and 3D studies	2.5 hours
Life Drawing	2.5 hours
Fine Art	2.5 hours
Photography	2.5 hours
Textiles and Textural Surfaces	2.5 hours
Portfolio Photography	2 hours
History of Art	1 hour
E-portfolio	1 hour
English (IELTS / EAP)	3 hours
PSHE	2 hours
UCAS application / Tutor	1.5 hours
Total Hours	23 hours

Please see the scheme of work at the end of the document for more details on areas covered by the course.

Assessment structure for the course:

The course consists of on-going classroom assessments and coursework. Students will be assessed three times a year at the end of each term. Students will present their work in a group critical evaluation. This will be marked by all the teachers and graded. These marks will contribute towards their final grade. The last assessment will be presented in a final show rather than a critical evaluation. They will be marked using a set of pre-determined standards and moderated between all members of staff.

Autumn Term - 25%

Easter Term - 25%

Summer Term Final Show 50%

Written work

Term 1- students will complete research into an artist or discipline of their choosing and produce an illustrated 500-word essay.

Term 2 - students will review an exhibition they have visited during their course producing an illustrated 500- word

essay.

Term 3 - Students will produce 500 words about their own work and art practice which will become their artist's statement for their exhibition.

Awards of Pass, Merit, Distinction and Distinction with Honours are only awarded when students meet the following criteria:

Achievement:

- Fail/Resubmit: 0 to 49%
- Pass: 50 to 59%
- Merit: 60 to 69%
- Distinction: 70 to 79%
- Distinction with Honours: 80% and above

Attendance: Students must have a 90% or above attendance rate to receive an award.

Completion of work: Students must complete all work on time and have handed in at least 90% of class work / portfolio work on time.

ARCHITECTURE FOUNDATION COURSE – ASSESSMENT CRITERIA

CONCEPT AND RESEARCH (25%)

Developing the ability to identify the nature, scope and demands of complex concepts. The ability to carry out appropriate research at the required level.

DEVELOPMENT OF IDEAS THROUGH EXPERIMENTATION (25%)

Using appropriate materials to generate ideas and develop creative and innovative solutions

WORKING METHODS (25%)

Establishing work plans. Using time, resources and tutor support effectively to deliver work on time for assessment

QUALITY OF WORK (25%)

Developing work which is well executed, produced and presented and which demonstrates fitness for purpose

Students will be asked to evaluate their own work and think about their strengths and weaknesses. This will take place before the critical evaluation.

Homework

This will take place every day. Students will be asked to complete one drawing and one photograph everyday which will be checked weekly. This will form part of their coursework and will be graded in the termly assessment.

Project Work

Students will complete a rotation through the department within the first term, learning about the various disciplines on offer. They will also visit a range of galleries and museums to expand their knowledge and collect visual information. After half-term students will work in all areas using a thematic approach producing a final project by Christmas.

The work will take the form of AI portfolio sheets which will be ready for student interviews. They will also have drawing, photo and art history notebooks in which to record their homework and to develop ideas. Students will attend

numerous workshops within the art department to develop a broad skill base.

Specialisms

Fine Art
Photography Fashion
and Textiles 3D

Before Christmas students will attend individual tutorials to discuss their specialisms. Students will then work in their chosen area whilst attending lessons in all subject areas, but these lessons will be tailored to suit individual needs. Students will also follow a thematic approach for the spring term.

In the spring term students will begin to attend interviews and preparation will have taken place through the production of portfolio sheets and mock interviews.

In the summer term students will continue to work in their specialism and choose their own theme to work towards their final project. The final show will be curated by the students and this will carry 50% of their mark.

Student Support and Guidance

Each student is given guidance in tutor groups and then individually for their university application through UCAS and assistance at the end of the year with university placements.

Each student has a personal tutor throughout the academic year to provide not only academic support, but also pastoral care.

Extra lessons are arranged when necessary to support the progress of students. Students can use 3 student common rooms and a computer lab to facilitate study groups and a community atmosphere. The Art Department also has several iMacs with Adobe Software which the students can use at any time.

Students are provided with a social program consisting of various opportunities to improve their social skills and to broaden their horizons through sport, the arts, travel and friendly competition. Students are encouraged to attend special talks and lectures in various places throughout the UK during the academic year.

Teaching Staff

The teaching staff on the Foundation program are all highly qualified and experienced teachers who strive to empower their students with the confidence and skills needed to achieve their best and to prepare for university and their future careers. The teachers set high standards and stick to them while assisting the students in their own individual needs and learning styles.

NCFE Accreditation

Our course has been accredited by NCFE, an awarding organisation recognised by the qualification regulators for England and Wales. NCFE's regulators are the Office of Qualifications and Examinations Regulation (Ofqual) in England, and the Welsh Government in Wales. This course isn't regulated by Ofqual but has been accredited by NCFE under our IIQ License.

Certification

St. Andrew's, Cambridge provides the students with a certificate of completion and a full transcript of the course, with explanations to the calculations on the reverse of the transcript. Students will also receive a certificate and a transcript from the awarding body NCFE.

Your Architecture Foundation certification will be issued to you in June.

Summary of Syllabus Content for the Architecture Foundation Course:

Architecture Project – students will research contemporary architecture practice developing sketching and model making techniques. They will learn how to photograph their models professionally and edit them using Photoshop.

Fine Art – students will be given the opportunity to work with a range of materials within painting and printmaking, exploring experimental mixed-media work delivered through technical workshops. Student will learn how to work in oil, acrylic and watercolour paints and use a flat-bed printing press to create mono, lino and engraved prints. Students who wish to work in graphic design will be given a specific brief and follow the design process to produce a series of outcomes.

Photography – students will learn how to use digital cameras, lenses, studio lighting and will be taught about the technical and aesthetic concepts involved in taking successful photographs. Students will also learn how to edit their photographs using the Photoshop package.

Textiles/Fashion – students will explore a range of techniques such as felting, fabric printing, digital manipulation, stitching and pleating. They will have the opportunity to develop their work into garment production, textiles or fashion illustration

3D – students will explore a range of approaches and techniques in this area which will enable them to produce a variety of three dimensional forms such as sculpture, jewellery, product design and model making.

Life Drawing – students will work from the life model using a variety of experimental techniques to improve their observational skills.

Art History – students will be given a broad contextual education which will include all disciplines. to inform their studio practice.

Portfolio - once students have produced work in any of the disciplines they will be taught how to photograph, edit and curate their images to make both portfolio sheets and E-portfolios ready for interview.

Written Component - each term students will write a 500-word essay. In the first term students will complete research into an architect or architectural style of their choosing and produce an illustrated 500-word essay. In term 2 students will review a building they have visited during their course producing an illustrated 500-word essay. In term 3 students will produce 500 words about their own work and art practice which will become their artist's statement for their exhibition.

Term 1	Term 2	Term 3
<p>Induction Course – Students will follow a thematic approach and attend workshops in all disciplines. By the end of this term, students will know how to access all the facilities available within the art department. They will have produced a body of work that will be assessed and may then decide upon their chosen specialism. Students will complete research into an architect or architectural style of their choosing and produce an illustrated 500-word essay.</p>	<p>Students will work within their chosen specialism whilst improving their knowledge of all technical expertise provided. Cross curricular work is encouraged, and students will work towards an outcome using a thematic approach. This body of work will be assessed, and they will submit proposals for their exhibition project. During this term students will be finalising their portfolios and preparing for interview. Students will review a building they have visited during their course producing an illustrated 500- word essay.</p>	<p>Students will refine their skills into a body of work produced to their chosen theme. Students will design and present their own exhibition space. Their final presentation will be assessed when the show is completed. Students will produce 500 words about their own work and art practice which will become their artist’s statement for their exhibition.</p>

English:

English is approached on an individual basis, with each student being tested with in-house IELTS exams or based on previous achievements such as a C or above grade in GCSE or IGCSE English or a proven IELTS grade.

The IELTS classes are established by level and designed to meet the needs of the student at that level to enable progress at a satisfactory pace onto the next level in preparation for the IELTS exam.

Students who obtain a 6.5 in IELTS during their stay at the college or arrive with a 6.5 in IELTS or above will not be required to attend IELTS classes in college. If a student has gained 6.5 in IELTS but needs extra support for university this will be planned and reviewed by the IELTS coordinator on an individual student basis.

University Preparation Course (UPC):

Study Skills/General Studies/ Personal, Social, Health and Economic Education

There is a standalone specification, which explains the course in full.

UCAS:

The UCAS process is given very careful consideration with a lot of time and effort being put aside by the tutors to ensure all the students apply to the correct universities given their ability, potential and preferences.

Document review:

Issue No.: 01	Document Number: STAN: BF/2013/WM
Issue Date: 1 st September 2011	Originator: Wayne Marshall
Version: 05	Responsibility: College Principal
Reason for version change: Review & Update by Alison Gautrey (Head of Art).	Dated: 1 st September 2011
Authorised by: Wayne Marshall Date: 26 th June 2018	Signature: Wayne Marshall

Review: July, August 2015, July 2016, August 2017 and June 2018 Next Review July

/ August 2019.