

St. Andrew's College Care of Under 18s statement

It is assumed by the college that students aged 14+ are coming to the college are able to live and travel independently.

This means that:

- Students are expected to travel to and from their lessons independently.
- Outside of lesson times your child may not be supervised.
- Host families will do their best to ensure that students leave the homestay punctually so that they can get to lessons on time. If students do not arrive at college on time, they will be contacted by our staff. If they can't be contacted, their host parent will help to locate them.
- The students will be free after lessons to go into town and carry out other activities of their choice without supervision. Quiet study time in halls is 1900 and 2200 but there are no checks in place to ensure that students are studying at this time.
- If they do not arrive on time for their curfew they will be contacted on their mobile phone. If the student still cannot be located, the College Missing Pupil Procedure will be followed. There will be times when they are left unsupervised in their hall of residence host family. This may be during the day on any day of the week. There will always be a house manager present overnight, from 2200 to 1000.
- Curfews are as follows:
 - 14 years of age 22.00 hours by taxi
 - 15-16 years of age 22.30 hours by taxi
 - 17 years of age 23.00 hours
 - 18 years and over 23.30 hours
- Students aged 18 and over may request extensions on Friday and Saturday nights but must make their request by 1900 before leaving the hall.
- Students under the age of 18 must have written permission from their parents via e-mail in order to obtain a late pass.

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- Students must sign in and out of the hall so that we are aware of their location.
- The college has a 24 hour emergency phone number, which students can call.
- All college staff are trained in the safeguarding of children and the college has a Designated Safeguarding Lead.
- Students under the age of 18 are not permitted to live in their own accommodation.
- If staying in accommodation while unwell, a student may be left unattended but should be checked on regularly by their host, or a college staff member either by phone or in person and have the number of the college and of their host with them at all times.
- If there is any reason to believe the student is seriously unwell or is in any danger they should not be left unaccompanied and should be taken to see a doctor by an available member of staff.

I _____ (parent name)
certify that I have read and understood the above information relating to the supervision of my child
_____ (student name) while at St. Andrew's College, Cambridge.

Signed: _____

Date: _____