

Welcome to St Andrew's College!

I would like to take this opportunity to officially welcome you to St. Andrew's College for the 2019- 2020 academic year! The past few years have been very exciting at St. Andrew's as we move forward with our plans to make the college a leading international 6th form. However, we do not plan to rest on our success; instead we want to ensure we achieve the goal of becoming the best college possible for every one of our students. Some people will say it's impossible to truly be the best. We prefer to adopt "a healthy disregard for the impossible." Embracing that thought process will allow opportunities for our students to excel during their time at St. Andrew's. To accomplish goals, you need to know the following: What you can expect from St. Andrew's and what St. Andrew's expects from each student.

As a college, we ask our students to do very simple but extremely important things during their time at St. Andrew's. We believe if they do these things not only will they be successful and improve themselves, but we will continue to be a college that we can all be very proud of.

Be Kind

The expectation is not just of being tolerant of others in our college community, but to truly accept all with kindness. "To the world you are one person, but to one person you are the world."

Find your Passion

Whether it is engineering, architecture, sports, law, or maths, at St. Andrew's we will make sure you have the opportunity to find your passion through the classes, clubs, and sports available to you. If you don't see it, let's start it!

Commit to Excellence - Includes six components:

- Participate in the clubs, sports, and/or activities that are available
- Earn at least 6 participation and progress points per term
- Attend all of your IELTS classes (if applicable) to ensure you can enhance your learning and fulfil your potential
- Demonstrate good citizenship
- Maintain a 95% attendance rate in all subjects
- Complete your chosen course with an acceptable grade to go to your chosen university

With our students and staff firmly committed to these pillars of our college, I have full faith that we will indeed make St. Andrew's College Cambridge the best college for every single one of our students.

Sincerely,

Wayne Marshall
Principal and Director, St. Andrew's College Cambridge



WHAT TO BRING WITH YOU

PASSPORT	BIOMETRIC RESIDENCE PERMIT LETTER	VISA COPY
CAS STATEMENT	TB TEST CERTIFICATE	YOUR ACCOMMODATION CONFIRMATION
LAPTOP	PASSPORT PHOTOS	TRANSFER CONFIRMATION
A SMALL AMOUNT OF CASH	CREDIT/DEBIT CARD	STATIONERY
TOILETRIES	TOWELS (IF STAYING IN HOMESTAY/ OWN ACCOMMODATION)	ANY MEDICATION YOU NEED (LABELS MUST BE IN ENGLISH)
MOBILE PHONE (UNLOCKED)	CLOTHES FOR WET/COLD WEATHER	UMBRELLA
ANYTHING THAT REMINDS YOU OF HOME	HAIRDRYER	UK ADAPTOR

MONDAY 2ND SEPTEMBER 2019

ON **MONDAY 2ND SEPTEMBER 2019**, ALL NEW STUDENTS AND RETURNING STUDENTS WHO ARE STARTING NEW COURSES SHOULD GO TO **89 REGENT STREET, CAMBRIDGE CB2 1AW AT 09.00**.

REGISTRATION DAY PROCESS

- When you arrive at the college you will need to complete several registration forms. Our forms can be completed on your phone by scanning QR codes. You need to bring your passport and all other documentation listed above
- You will then meet the Head of Pastoral Care, Helen Widdall who will help you to register with the doctor and complete some medical forms
- Once you have completed all documentation, you will receive your timetable
- You will then have some free time until **13.15** when you must return to college for Maths and English tests

Many students will register on Monday so you may have to wait in the student common room until called.

TUESDAY 3RD SEPTEMBER 2019

10AM – 4PM – Student Induction

New student induction from 10am – 4pm with a break of one hour for lunch at 1pm. The induction will be at 89 Regent Street. The induction will cover the following points:

- Student Handbook and the College Rules
- E-Safety Policy
- Student Safeguarding/Bullying
- Timetables
- Sick and Absence Reporting
- Police Registration (This will be done in college on 19th September)
- The Importance of IELTS Classes
- Independent Learning /Homework
- Student Welfare

WEDNESDAY 4TH SEPTEMBER 2019

All students must attend training sessions in the Student Common Room and Room 4 at 89 Regent Street.

Student Common Room

10am-12pm - Talk on responsible global citizens that stand up against prejudice

1pm–3pm - PSHE presentation covering Alcohol, Drugs & many other topics

3.30pm – 5.30pm - Careers, UCAS and Work Experience

Room 4

10am – 12pm - Careers, UCAS and Work Experience

1pm – 3pm - Talk on responsible global citizens that stand up against prejudice

3.30pm – 5.30pm - PSHE presentation covering Alcohol, Drugs & many other topics

You will be advised which room to go to when you arrive.

THURSDAY 5TH SEPTEMBER 2019

Team Building Event – Getting to know each other session during the day. 1.30pm – 5pm.

Welcome meeting (rear of No. 9 Station Road), for all students, House Managers, Teachers and Admin Staff.

The meeting will start at 6.00pm and last 2 hours. Food and drink provided.

All college clubs and societies will be represented.

FRIDAY 6TH SEPTEMBER 2019

Your classes start today. Please attend the first lesson on your timetable. If you don't know where to find your class, ask a member of staff.

YOUR QUESTIONS ANSWERED

HOW DO I PAY MY SCHOOL FEES?

Bank Transfer

Our bank details are on your course invoice. You must pay any bank charges. You must put your name and student number on the transfer.

Credit Card Debit Card

You can also use PayEd to make payments. All you need to do is to follow one of these links:

<https://merchant.pay-ed.com/Payment/standrews>

Cheque or Banker's Draft.

This must be in UK pounds from a UK bank.

WHEN CAN I MOVE INTO MY ACCOMMODATION?

Halls of Residence open at 10.00 on Sunday 1st September. Ideally, flights should be booked to arrive in the UK on that day.

Homestay hosts normally take students from Sunday 1st September. Ideally, flights should be booked to arrive on on that day.

Flight details must be sent to the college before arrival so accommodation can be arranged and House Managers and Homestay Hosts can be informed.



ARRIVING IN THE UK - IMPORTANT!

- Have your passport ready
- Ensure you complete a landing card (if a non-EEA National).
- Have your college Certificate of Acceptance Studies (CAS) number ready. If you don't have a CAS number, please bring details of your course of study
- Keep any medical documentation, a recent bank statement and details of where you are staying in your hand luggage, you may be asked for this information
- Do not bring in meat or dairy products from outside the EU.
- There are also restrictions on other food products such as fish, eggs and honey, as well as some fruit, vegetables and plants (e.g. bulbs, seeds, cut flowers and tree bark)
- There are restrictions on the amount of tobacco, alcohol and gifts you can bring into the UK. If you exceed your duty free allowance and do not declare it, all your items could be confiscated.
- Never bring in counterfeit goods, illegal drugs, offensive weapons or indecent or obscene material. Some items are restricted and will require a license or permit
- You must declare any sums of cash of £10,000 or more (or the equivalent in another currency) if you are travelling from a country outside the European Union
- Never use/give false or misleading information to an Immigration Officer

TERM DATES

Autumn Term 2019

Monday 2nd September – Friday 13th December

Half-Term: Monday 21st October – Friday 25th October
Spring Term 2020

Monday 6th January – Thursday 2nd April

Half-Term: Monday 17th February – Friday 21st February

Summer Term 2020

Monday 20th April – Friday 5th June

Accelerated Summer Term 2020

Monday 20th April – Friday 3rd July

Bank Holiday Dates

Wednesday 25th December (Christmas Day)

Thursday 26th December (Boxing Day)

Wednesday 1st January (New Years' Day)

Friday 10th April (Good Friday)

Monday 13th April (Easter Monday)

Monday 4th May (May Day)

Monday 25th May (Spring Bank Holiday)

Monday 31st August (Summer Bank Holiday)

EXAM DATES

September Intake Exams

Business Foundation Course Students Term 1 exams
2nd December – 6th December 2019

Research Study Exams

To be handed to your teacher by 5 PM Friday 27th March 2020 (40% of the total grade)

Term 3 exams

23th – 29th May 2020 (60% of the total grade)

Results will be issued on Thursday 4th June with certification on Friday 5th June 2020

Science Foundation Course Students Term 1 exams
2 December – 6 December 2019

Practical Examinations

During term 2, each student will complete at least 6 separate exams. These results will form part of your overall result and grade (40% of the total grade).

Term 3 Exams

23th – 29th May 2020 (60% of the total grade)

Results will be issued on Thursday 4th June with certification on Friday 5th June 2020

January Intake Exams

Accelerated Business Foundation Course Students Term 1 Exams

23rd March – 27th March 2020

Research Study Exams

To be handed to your teacher by 5pm on Friday 5th June 2020 (40% of the total grade)

Term 2 Exams

22nd - 26th June.(60% of the total grade)

Accelerated Science Foundation Course Students Term 1 exams

23rd March – 27th March 2020

Practical Examinations

During term 2/3, each student will complete at least 6 separate exams. These results will form part of your overall result and grade exams (40% of the total grade).

Term 2 Exams

22nd - 26th June. 2020 (60% of the total grade)

