



Summary of the St.Andrew's College response to the five Covid-19 alert levels

Coronavirus alert levels in UK

Stage of outbreak		Measures in place
Risk of healthcare services being overwhelmed	5	Lockdown begins
Transmission is high or rising exponentially	4	Social distancing continues
Virus is in general circulation	3	Gradual relaxation of restrictions
Number of cases and transmission is low	2	Minimal social distancing, enhanced tracing
Covid-19 no longer present in UK	1	Routine international monitoring

Level 5	Level 4	Level 3	Level 2	Level 1
<p>SCHOOL CLOSED</p> <p>Pupils have online lessons in their accommodation.</p> <p>Staff work from home.</p> <p>Deep clean takes place as soon as is practical.</p> <p>College continues to care for boarders who are unable to return to home.</p>	<p>Either: SCHOOL CLOSED protocols as Level 5</p> <p>Or</p> <p>SCHOOL allowed to remain OPEN Protocols as Level 3 with additional stringent exit and entry measures in place for staff, visitors and contractors</p>	<p>Classroom spaces redesigned for social distancing</p> <p>Enhanced cleaning regimes in place</p> <p>Pupils educated on health awareness and symptom recognition</p> <p>Quarantine and isolation protocols in operation</p> <p>Entry to buildings restricted</p> <p>College holiday accommodation available for students</p> <p>Safe airport transfer protocols enacted</p>	<p>Enhanced cleaning regimes in place</p> <p>Responsible behaviour protocols reinforced</p> <p>Safe airport transfer protocols enacted</p> <p>Appropriate medical protocols enacted</p>	<p>Responsible behaviour protocols enacted</p> <p>Usual medical protocols enacted</p>



Level 1

College organisation

Lessons delivered as per the normal timetable

Accommodation

Halls of residence operate as normal

Operational support protocols

Usual cleaning protocols in place

Usual laundry protocols in place

Usual catering protocols in place

Visitors

Visitors to the college permitted if accompanied by a member of staff

Medical protocols

Usual medical protocols in operation

Responsible behaviour protocols

Regular handwashing and respiratory hygiene continued

Information posters around the college

Guidance given to staff

Personal space respected

Policies communicated to all visitors



Level 2

School organisation

Lessons delivered as per the normal timetable

Accommodation

Appropriate hall of residence and homestay management systems in place

Operational support protocols

Enhanced cleaning regimes

Usual laundry protocols in place

Usual catering protocols in place

Visitors

Visitors to the college permitted if accompanied by a member of staff

Medical protocols

Speedy isolation of pupils/ staff with Covid-19 symptoms

Medical protocols in operation

Responsible behaviour protocols

Regular handwashing and respiratory hygiene – videos/posters

Personal space respected

Regular disinfectant wipe-down of surfaces

Pupils educated on health awareness and symptom reporting

Face coverings/ masks optional

Guidance given to staff



Level 3

School organisation

Lessons delivered as per social distancing protocols

Accommodation

Appropriate hall of residence and homestay management systems in place
During college holidays students are offered accommodation in the UK
College offers quarantine accommodation

Operational support protocols

Enhanced cleaning regimes
Appropriate catering protocols in place

Entry measures for students

Government quarantine regulations followed for students entering the UK
Education on responsible behaviour protocols as part of induction

Visitor protocols

Entry to buildings restricted
Parents cannot visit the college in person or enter the halls of residence
Visitors cannot visit the college in person or enter the halls of residence
Contractors subject to enhanced visitor protocols

Medical protocols

Identify vulnerable students and staff
Speedy isolation of pupils/ staff with Covid-19 symptoms
Comprehensive medical and temperature checks on all students who are feeling unwell

Use of NHS test and trace app

Staff

Vulnerable staff are shielded

Cleaning staff follow PPE protocols

Staff work from home where possible

Responsible behaviour protocols

Staff trained in Covid-19 management processes

Regular handwashing and respiratory hygiene – videos/posters

Personal space respected

Regular disinfectant wipe-down of surfaces

Pupils educated on health awareness and symptom reporting

Face coverings/ masks optional



Level 4

If the School is permitted to remain in session:

As per LEVEL 3 with the following variations:

Social distancing protocols strengthened

Quarantine and isolation protocols operational

If the School is forced to close: As per LEVEL 5



Level 5

School organisation

All teaching online

Accommodation

College cares for boarders unable to return home

Operational support protocols

Deep clean of buildings

Visitor protocols

Entry to buildings restricted

Visitors and contractors cannot visit the School in person without prior authorisation

Essential staff protocols

Vulnerable staff shielded

Staff that can work from home do so

Any staff in work follow safe-working protocols