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| **ST ANDREW’S COLLEGE POLICY DOCUMENT** | |
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| Authorised by: Wayne Marshall  Date: July 2020 | Wayne SignatureSignature |

St Andrew’s is committed to keeping students safe online. We have various safety measures in place that are there to protect students and give them positive experiences when using the internet.

**Whilst I am a student at St Andrew’s and using the internet**

**I will**

* Publish or share anything which may cause harm or offence to another person, or engage in online bullying or harassment
* report any inappropriate materials or messages online that make me feel upset, unhappy or frightened
* follow the school rules and only use my mobile phone, tablet, laptop or other devices outside of lesson time and at times allowed in the school rules
* be polite and kind when I communicate with others online

**I will not**

* do anything online that compromises my safety, the safety of others or of the school’s systems
* share my personal details online
* access inappropriate material online. This includes pornography, extremist content or content that promotes intolerance, or films or games that are unsuitable for my age
* download films, tv shows, games or music from illegal sites such as Pirate bay
* download software or materials onto school computers
* take, send or share pictures on social media of anyone without their permission

**I understand that**

* the school will monitor my online behaviour
* if I break the rules, I may be disciplined and if it is serious, I may be sent home

**I understand the importance of this agreement and I will follow it during my stay at St Andrew’s**

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| Student Name: |  |
| Student Signature: |  |
| Date: |  |