|  |
| --- |
| **ST ANDREW’S COLLEGE POLICY DOCUMENT** |
| Issue No.: 03 | Document Number: **STAN: STAN050** |
| Issue Date: November 2017 | Originator: Rebecca Schoeman |
| Version: 3 | Responsibility: Rebecca Schoeman |
| Reason for version change: Review & Update | Dated: 30/06/2020 |
| Authorised by: Wayne Marshall Date: July 2020  | Wayne SignatureSignature |

St Andrew’s is committed to keeping students safe online. We have various safety measures in place that are there to protect students and give them positive experiences when using the internet.

**Whilst I am a student at St Andrew’s and using the internet**

**I will**

* Publish or share anything which may cause harm or offence to another person, or engage in online bullying or harassment
* report any inappropriate materials or messages online that make me feel upset, unhappy or frightened
* follow the school rules and only use my mobile phone, tablet, laptop or other devices outside of lesson time and at times allowed in the school rules
* be polite and kind when I communicate with others online

**I will not**

* do anything online that compromises my safety, the safety of others or of the school’s systems
* share my personal details online
* access inappropriate material online. This includes pornography, extremist content or content that promotes intolerance, or films or games that are unsuitable for my age
* download films, tv shows, games or music from illegal sites such as Pirate bay
* download software or materials onto school computers
* take, send or share pictures on social media of anyone without their permission

**I understand that**

* the school will monitor my online behaviour
* if I break the rules, I may be disciplined and if it is serious, I may be sent home

**I understand the importance of this agreement and I will follow it during my stay at St Andrew’s**

|  |  |
| --- | --- |
| Student Name: |  |
| Student Signature: |  |
| Date: |  |