



ST. ANDREW'S COLLEGE

Cambridge

GUARDIANSHIP AGREEMENT

All students whose parents live permanently or temporarily overseas must have a nominated educational guardian.

This form must be completed and returned to the Registrar before the student's arrival at St Andrew's College Cambridge.

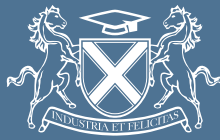
Admission to the college is not accepted without completion and return of this form.

STUDENT DETAILS

Family Name	
First Name	
Called Name	
Date of Birth	

GUARDIAN DETAILS

Guardianship Agency (if used)	
Title	
First Name	
Family Name	
Passport/ID Number	
Address	
Telephone	
Mobile	
Email	



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I agree that the duties of a guardian include the following:

- To be a 24 hour a day, 7 days a week, point of contact in an emergency throughout the college term
- To be able to accommodate my child (in a host family if applicable) when the college is closed, in an emergency, in case of long term health issues or in case of suspension from college
- To offer assistance with travel to and from college at beginnings and ends of terms
- To arrange proper care and supervised accommodation for any days when my child is in the UK but not at college
- To ensure that my child does not stay at a hotel during such times unless supervised by a responsible adult
- To ensure that arrival and departure times comply with the college's published term dates and times
- To communicate travel arrangements to the college at least one week before my child leaves or returns to college, giving exact travel and accommodation details
- To give permission in my place for other arrangements where my child will be away from college, for example college trips or visits to friends
- To give permission in my place for my child to participate in activities for which extra charges may be payable, for example music lessons
- To provide educational support, for example by attending parents' meetings in my place
- To communicate in my place with the college regarding my child's wellbeing

I understand that the college will verify this guardianship arrangement once supplied and admission to St Andrew's College Cambridge is subject to positive verification and confirmation.

I understand that a failure to maintain appropriate guardianship throughout the period of enrolment at St Andrew's College Cambridge will lead to a breach of the standards required to remain at the college.

I confirm that the appointed Guardian named above has agreed to undertake these responsibilities, is aged over 25, lives in the United Kingdom and is not a full-time student themselves.

The Guardian must supply photo I.D. and proof of address to the college within 3 weeks of the student's arrival.

I understand that if I do not provide the details of my child's guardian, or if the college does not consider the guardian to be suitable, I will be required to choose a suitable Guardianship Agency. A list of Guardianship Agencies which have worked successfully with families of STAN students previously is available.

In an emergency where my child's guardian cannot be contacted, the college will contact me so that I could make new guardianship arrangements. If I cannot provide any solutions and need assistance from the college, the college will make appropriate arrangements with a guardian of their choice and charge me accordingly.



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Please tick the box below if you would like your child's guardian to have access to 'The Parent Portal'. This gives access to your child's daily attendance, exam results and progress through the year, helping them to support your child.

Please tick

Parent's Name in Full	
Parent's Signature	
Guardian's Signature	
Date	

Please be advised that the College will continue to contact your child's guardian throughout their time at St Andrew's College Cambridge, unless informed otherwise. Please inform the College of any guardian changes so that our records can be updated and that the relevant information pertaining to your child, is sent to the guardian of your choice. Failure to update the College may result in potential miscommunication and the College cannot accept responsibility for this error if we have not been informed of any changes and records have not been updated in a timely fashion. Any changes should be notified to us in writing via their appropriate Head of House. You will be contacted by your child's Head of House upon enrolment.